

Park Shelter Rental Agreement



PLEASE READ AND SIGN, AGREEING THAT ALL POLICIES WILL BE FOLLOWED

Yes	Will you be adding any rentals to your reservation?(Ex: bouncer, inflatables, etc.)
No	<p>*A \$50 rental fee will be added and liability insurance will need to be provided from the bouncer company NO LATER THAN 5 days PRIOR TO YOUR EVENT please email to vsutherland@jcsd.us</p> <p>*Keep in mind the rental company will need to provide their own generator and only a standard size bouncer (13x13) is allowed (Waterslides, obstacles, or mazes are NOT permitted). Electrical outlets cannot support power required for blowers.</p>
Yes	Will your reservation require a field permit ? Usage of open grass space for large rentals will require a field permit application (Additional fees will apply)
No	<p>Utilizing open grass space will need a special event permit through Duje (ext. 223) DBabarovic@JCSD.US</p> <p>*Permit is required for: Canopies larger than standard 10x10, field rentals (Ex. Laser tag, nerf gun courses, obstacle courses, etc.)</p> <p>*Any vendor on wheels (food trucks/game trucks) are to be parked on the street near the sidewalk, failure to comply will cause deposit to be revoked without notice.</p>
What is the purpose of your event?	
Yes	Are you aware?
No	<p>*All flammable fluids, charcoal grills, smoking, alcohol, glass, and piñatas are NOT permitted on park premises. Parks BBQ's are the ONLY grills permitted for use.</p> <p>*TWO (10x10) additional pop-up canopies are permitted OR *ONE (10x10) if having a bouncer.</p> <p>*Cedar Creek and Dairyland Park water feature operates from 9am-5:30pm April 1st-Sept 30th (subject to be turned off during rain or high winds without notice)</p>
Yes	Are you aware?
No	<p>*Maximum occupancy for a small picnic shelter with (2,4,or 5 tables) is up to 50 guest, Large shelters with (6,7, or 15 tables) is up to 80 guests. If amount exceeds, a permit will be required for additional grass field space. (Additional fees will apply)</p>
Yes	Are you aware ?
No	<p>If cancelling reservation: a \$50 processing fee is NON-REFUNDABLE? (regardless of weather conditions)</p> <p>-\$100 deposit will be refunded back to original form of payment as long as all policies have been followed 5-7 business days after your event. Please note that while we complete the processing on our end within this timeframe, your bank or financial institution may take additional time to release the funds back to your account. The exact timing can vary based on their policies and procedures</p>
Yes	Are you aware?
No	<p>Other events might occur at the park during your reservation and parking may be impacted?</p> <p>* Baseball/softball/soccer leagues, and Special Events *</p>
Yes	Are you aware?
No	<p>Electricity is available for the following parks ONLY: American Heroes, Cedar Creek, Half Moon, McCune, Mountain View, Harada Heritage #1, and Providence Park</p>

Applicant's Name: _____ Applicant's Signature: _____

Today's Date: _____ Event date: _____

For Office Only

Park Location: _____ Shelter#: _____ Res.#: _____

Name: _____ Phone #: _____

Refund Date: _____

Notes: _____
