

Appendix L

Procedure for Annexation to a Lighting and Maintenance District Annexation

ANNEXATION TO A LIGHTING OR LANDSCAPE MAINTENANCE

INITIATION OF ANNEXATION PROCEEDINGS

JCSD receives Property Owner Petition and Deposit and sends a request to AAWA to start Annexation Proceedings.



RESOLUTION ORDERING THE ENGINEER'S REPORT

AAWA sends a request to BB&K to have the Resolution Ordering the Engineer's Report adopted at an upcoming Board meeting. This Resolution is incorporated into the Engineer's Report.



RESOLUTION OF INTENTION

After AAWA receives the requested data to complete the Engineer's Report, AAWA sends a request to BB&K to have the Resolution of Intention adopted at an upcoming Board meeting, at which time the Engineer's Report for the annexation is presented to the Board. This Resolution also sets the time & place of the Public Hearing which must be at least 45 days after the adoption of this Resolution.



NOTICE OF PUBLIC HEARING AND BALLOTING

Right after the Resolution of Intention is adopted, the Notice of Hearing and the Assessment Ballot are sent to the Property Owner(s). The Assessment Ballot(s) must be returned to the Secretary of the Board of Directors of JCSD no later than the date & the time of the Public Hearing.



RESOLUTION ORDERING THE ANNEXATION

This Resolution is adopted on the day of the Public Hearing if the election was successful (Owners of 50% of weighted assessment vote in favor of the assessment). This completes the Annexation.