

Appendix J

Policy Regarding Annexation to Lighting Maintenance Districts

**POLICY NO. 2009-01 Jurupa Community Services District
REGARDING ANNEXATION TO LIGHTING MAINTENANCE DISTRICTS**

Purpose:

The Jurupa Community Services District (District) forms Lighting Maintenance Districts (LMDs) throughout its boundaries to provide for annual levy of assessments to pay the cost of the operation and maintenance of street lights. The assessment amounts are based on the cost of electricity that the District purchases from Southern California Edison Company (SCE) and the District's administrative costs. SCE owns the street lights. The District acts as a conduit between the property owners and SCE to collect and remit funds to pay SCE's costs of providing street lights. SCE cannot collect directly from homeowners for street lights.

- Tracts west of Hamner and south of Bellegrave are in LMD 98-2 or are annexed to LMD 2001-3.
- Tracts east of Hamner & south of Bellegrave (I-15 Corridor) are annexed to LMD 2001-2.
- Tracts east of Hamner and north of Bellegrave are annexed to LMD 2001-1.

Annexation Procedures For New Development

The City of Eastvale & City of Jurupa Valley Planning Departments, as part of its Conditions of Approval, requires the Developer to annex its property into a LMD for installation and ongoing maintenance of streetlights.

The owners of the property that is proposed to be annexed to an existing LMD must deliver to the District a petition or petitions requesting annexation signed by a majority of the owners of the parcels or acreage of the property that is proposed for annexation. Such owners must provide a deposit in an amount determined by the General Manager to be sufficient to pay the costs of the engineers and attorneys that will be retained by the District to provide services to accomplish the annexation.

Once the District receives the property owner petition and deposit, a request is sent to District Engineer to start annexation proceedings.

District Engineer sends a request to District Legal Counsel to have the Resolution Ordering the Engineer's Report adopted at an upcoming Board meeting. This resolution is incorporated into the Engineer's Report.

After District Engineer receives the requested data, including the Approved copy of the Street Lighting Plan, to complete the Engineer's Report, they send a request to District Legal Counsel to have the Resolution of Intention adopted at an upcoming Board meeting, at which time the Engineer's Report for the annexation is presented to the Board. This resolution also sets the time and place of the Public Hearing which must be at least 45 days after the adoption of this Resolution.

Right after the Resolution of Intention is adopted, the Notice of Hearing and the Assessment Ballot are sent to the Property Owner(s). The Assessment Ballot(s) must be returned to the Secretary of Board of Directors of the District no later than the date and the time of the Public Hearing. The

ballots are canvassed the date of the hearing.

The Resolution Ordering the Annexation is adopted on the day of the Public Hearing if the election is successful (owners of 50% of weighted assessment vote in favor of the assessment). This completes the annexation.

Lighting Maintenance District Administration

District Engineer provides information to District Legal Counsel, who drafts the Resolutions Ordering the Engineer's Reports and the Resolutions Ordering the Levies for each Fiscal Year.

The District provides the District Engineer with a budget for each LMD, which is analyzed by the District Engineer.

District Engineer provides the District with an Annual Engineer's Report for each LMD, into which the budgets are incorporated.

District Engineer submits the enrollment for each LMD to the Riverside County Auditor-Controller by August 10th of each year.