

**SPECIAL BOARD MEETING OF
THE CITIZEN ADVISORY BOARD
JURUPA COMMUNITY SERVICES DISTRICT**

January 21, 2010

The Special Board Meeting of the Citizen Advisory Board (CAB) of Jurupa Community Services District was held at 11201 Harrel Street, Mira Loma, CA, on January 21, 2010, at 6:00 p.m.

CAB Members Present: Gordon Jorgenson, Chair
Shannon Richards, Vice-Chair
Raul Gutierrez, CAB Member
Andrea Hove, CAB Member
Michael McCammon, CAB Member

Directors Absent: None

Staff Present: Ric Welch, Director of Parks and Community Affairs
Wendy Leslie, Administrative Assistant
Dani Cullens, Consultant

Visitors: Brian DeMartino, C.W. Driver
Brian Gridley, Kroh Architects
Gregg Riddle, C.W. Driver

There were no public comments.

1. Discussion On Citizen Advisory Board Charter. Director of Parks of Community Affairs Welch presented to the CAB. He asked that "Input on Capital Improvement Projects" be added in bullet (d), under section IV: Function of the Board. He stated that the primary item that needed to be determined was the term of office. He recommended that two (2) of the five (5) members' serve for a one (1) year term and the remaining members' serve two (2) year terms so that the members not rotate off the board all at the same time. By draw, CAB Member Richards and CAB Member Jorgenson will serve one (1) year terms and the remaining CAB members will serve two (2) year terms.

Director of Parks and Community Affairs Welch advised that new CAB members would be appointed by the Parks and Landscaping Committee via the application process. Per the Charter, members may serve two consecutive terms.

It was moved by CAB member Richards, seconded by CAB member Jorgenson, and carried unanimously to approve the Citizen Advisory Charter with the addition of bullet (d) "Input on Capital Improvement Projects" and to forward to the JCSD Board of Directors for approval.

2. Election Of Officers (Verbal). It was moved by CAB member Richards, seconded by CAB member McCammon, and carried unanimously to appoint CAB member Jorgenson as Chair of the CAB.

It was moved by CAB member McCammon, seconded by CAB Chair Jorgenson, to appoint CAB member Richards as CAB Vice-Chair of the CAB. Director of Parks and Community Affairs Welch will serve as Secretary.

3. Discussion On The Ralph M. Brown Act. Director of Parks and Community Affairs Welch presented to the Board. He stated that all meetings are to be kept open to the public, and that the public has the opportunity to speak on items that come before this Board. CAB members are not allowed to meet among themselves and reach consensus or take any action on items under their jurisdiction among themselves. He stated that "best practices" would be to assume that all information is public or will become public and do not meet among themselves on any items that would be within their jurisdiction. Director of Parks and Community Affairs Welch stated that if there were any questions regarding The Brown Act to contact him.

4. Update On Eastvale Community Center And Eastvale Regional Park. Director of Parks and Community Affairs Welch gave a brief background of the project. He introduced Gregg Riddle of C.W. Driver. Mr. Riddle and Brian Demartino presented to the Board, C.W. Driver's function as the Construction Managers for the Eastvale Community Center project.

CAB member McCammon asked if budgetary issues could be discussed. Director of Parks and Community Affairs Welch informed him that JCSD would like to make this project as transparent as possible and provide as much information to all CAB members. He indicated that while the CAB members were brought on board early on in the process, there has been some previous work done prior to the creation of the CAB.

Member Gutierrez asked if the current design is reflective of the past community survey and needs. Director of Parks and Community Affairs Welch responded that a copy of the Eastvale Community survey would be provided to the CAB members and that the design was reflective of the need and budget constraints of the project.

Kroh Architects also presented to the CAB. Elevation renderings and packets were distributed to the CAB members, and Brian Gridley, Kroh Architects, walked the CAB members through the presentation.

CAB Vice-Chair Richards asked about the location of ingress/egress. She had heard comments regarding the possibility of traffic congestion and traffic constraints. Members were informed that scheduling and operational decisions would be worked out to mitigate traffic impact. It was also pointed out that the parking at the school is part of the arrangement between the two agencies. Director of Parks and Community Affairs stated the traffic can be re-directed to help the congestion around the school site. The

County Department of Transportation has been in the loop with the design and the surrounding roadways are not at the ultimate build-out.

Brian Gridley, Kroh Architects, briefly explained the planning approval process for a public owned/state owned project. He stated that the typical process would normally be planning approval, preliminary design, design phase, construction documents and construction. Undeveloped land around the site was also discussed with regard to future planning, joint usage now and in the future.

Member Hove asked if anyone was working with the County of Riverside to ensure that a similar use facility is not going to be constructed. Director of Parks and Community Affairs Welch responded that the District is working with the County's Board of Supervisors office to minimize duplication.

There were questions from the Board regarding the design, budget and rational of amenities. Director of Parks and Community Affairs Welch stated that design changes to the Eastvale Community Center could alter the current \$10 million budget. He explained that the current project was based on the Eastvale Community Survey along with budget information and community need. He explained that the gymnasium will be used for a multi-purpose/multi-sport facility and, even though JCSD had a facility use agreement with Corona-Norco Unified School District, school functions are scheduled first and prevent most, if not all, adult use. CAB Chair Jorgenson stated that there is currently no place for basketball to practice and inquired on the cost to expand the gymnasium to accommodate two full courts instead of the current design of one. CAB Vice-Chair Richards requested the cost to expand the multi-purpose room as well. Director of Parks and Community Affairs stated that since changes in design would lead to changes in planned improvement projects, he would provide both estimated costs for design changes and a matrix of Capital Improvement Projects for the Board to review at the next scheduled meeting.

Special meeting time was set for February 3rd at 6:30 pm. The Citizen Advisory Board Regular meeting schedule will be determined at the next Special meeting.

5. Open CAB Member Discussion On Non-Agenda Items.

CAB Chair Jorgenson had no comments.

CAB Vice-Chair Richards requested all members introduce themselves to the Board. All members provided a brief introduction of themselves to the Board.

Member Hove had no comments.

Member McCammon had no comments.

Member Guitierrez had no comments.

F. **ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 8:26 p.m.



Chair of the Citizen Advisory Board



Secretary of the Citizen Advisory Board